

# **MINUTES OF REGULAR MEETING FEBRUARY 14, 2022**

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

**PRESENT:** Wayne Bartron, Kathleen Clohessey, Barbara Formica  
John J. Friend, Shane Hrbek, Stephen Koger, James Saltzman  
John R. Giacchi, Chief School Administrator  
Barbara A. Decker, Business Administrator/Board Secretary

**ABSENT:** Suzanne Ross, Vacant Board Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

## **Approval of Regular Board Minutes**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

1. January 24, 2022 – Regular Meeting Minutes

**ATTACHMENT 1**

**DISCUSSION: NA**

**PRESENTATIONS: NA**

**CORRESPONDENCE:**

Mr. Bartron stated that three letters of interest have been received and will be discussed under the New Business portion of tonight's meeting.

## **OPEN TO THE PUBLIC – AGENDA ITEMS**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once

## **MINUTES OF REGULAR MEETING FEBRUARY 14, 2022**

called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

*No one addressed the Board.*

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

### **BOARD SECRETARY'S REPORT:**

1. The Board Secretary provided an update on the purchase of the milk cooler for the kitchen from Win Depot.
2. The Board Secretary reminded the board that the Preliminary Budget Presentation for FY 2023 will be March 14, 2022.

### **CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- A. Mr. Giacchi informed the Board that the HIB Self-Assessment is due and provided a summary of the process.
- B. Mr. Giacchi reported that the fire and security drills held during the month of January were as follows:
  - January 19, 2022, at 8:05 a.m. – Safety Drill – Active Shooter
  - January 19, 2022, at 12:45 p.m. – Fire Drill
- C. Mr. Giacchi reported the following clinical experience placement:

# MINUTES OF REGULAR MEETING FEBRUARY 14, 2022

## CLINICAL EXPERIENCE (PRACTICUM STUDENTS)

Teacher Candidate	College/University Course	Grade	Placement Requested	Special Consideration
Diana Novachevskia	William Paterson University/ Clinical Experience	K - 8	Art – A. Huffman	One (1) day per week from 1/29/22 - 5/9/22

### Personnel Committee – Kathleen Clohessey, Chair

#### Discussion: NA

On motion by Mr. Friend, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the resignation below:

Employee	Position	Effective Date
Caitlin Cleary	Full-time Preschool Teacher	April 1, 2022
Tahni Mangino	Part-time Paraprofessional	February 9, 2022

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, rescinds the following appointment:

RESCIND Staff Member/Appointment	Start Date	Compensation
Kimberly Dalrymple (.71) 5 hours per day Part-time Paraprofessional	On or about October 25, 2021 <i>(Previously approved at the October 18, 2021 Board of Education meeting)</i>	\$13,789.05 per year, prorated, no benefits, pending completion of required paperwork

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leave of absence:

Employee	Dates
Kelly Kilmat	<b>1 day:</b> 1/31/2022
Tahni Mangino	<b>1 day:</b> 2/7/2022
Denise O'Brien	<b>15 days:</b> 1/24/2022, 1/25/2022, 1/26/2022, 1/27/2022, 1/28/2022, 1/31/2022, 2/1/2022, 2/2/2022, 2/3/2022, 2/4/2022, 2/7/2022, 2/8/2022, 2/9/2022, 2/10/2022, 2/11/2022
Gina Woodbury	<b>1 day:</b> 2/11/2022

## MINUTES OF REGULAR MEETING FEBRUARY 14, 2022

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular appointment for the 2021-2022 school year:

Activity	Staff Members	Annual Stipend
TREP\$ Market Moderator	Laura Roberts	\$1,230

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following staff members to provide services through the Whole School, Whole Community, Whole Child grant and the Franklin Forward Alliance grant. Staff members to be compensated upon submission of timesheets:

Staff Member	Service	Dates	Compensation
Donna Cross	Fitness Boot Camp Class	Tuesdays through June 30, 2022	\$75 per class
Kristy Stanton	Yoga Class	Thursdays through June 30, 2022	\$75 per class

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the professional development listed below:

Staff Member	Professional Development	Cost	Date
Amanda Eber	National Art Education Association (NAEA) Convention New York, NY	Registration: <b>\$270.00</b> Trans., Tolls, Parking: <b>\$65.75</b>	3/4/2022
<b>AMENDED to Laura Roberts</b> (Arcangelo Iurato was previously approved at the December 13, 2021 BOE meeting.)	Techspo, Atlantic City, NJ	Registration: <b>\$490.00</b> Hotel: <b>\$96.00</b> Trans., Tolls, Parking: <b>\$102.90</b> Meals: <b>\$88.50</b>	1/26/2022 1/27/2022

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2021-2022 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Name	Position	Compensation
Erica Butler	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork
Stephanie Correal	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork
Louis Costanza	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork

# MINUTES OF REGULAR MEETING FEBRUARY 14, 2022

Name	Position	Compensation
Valentina Malanga	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork

H. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
P 3233	Political Activities	<b>ATTACHMENT 2</b>

I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the personnel listed below pending completion of required paperwork:

Staff Member/Appointment	Start Date	Compensation
Analee Felix Full-time Preschool Teacher	On or about April 1, 2022	BA Step 1 at \$57,622 prorated, benefit eligible, pending completion of required paperwork

## EDUCATION COMMITTEE – Suzanne Ross – Chair

### Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the following field trip(s):

Destination	Grade	Date	Cost
Medieval Times 149 Polito Avenue Lyndhurst, NJ 07071	8	May 25, 2022 from 9:30 a.m. - 1:45 p.m.	\$2,793 <i>plus transportation</i>
<ul style="list-style-type: none"> <li>Escape Room Rockaway Townsquare Mall 301 Mt Hope Ave Suite 1001C Rockaway Township, NJ 07866</li> <li>Red Robin Rockaway Townsquare Mall 301 Mt Hope Ave Rockaway Township, NJ 07866</li> </ul>	8	On or about May 25, 2022, <i>times to be determined</i>	<ul style="list-style-type: none"> <li>\$1,428</li> <li>\$821.10</li> </ul>

B. Resolved that the Board of Education approves the 2022-2023 School Year Calendar.

**ATTACHMENT 3**

## MINUTES OF REGULAR MEETING FEBRUARY 14, 2022

- C. Resolved that the Board of Education approves the New Jersey Department of Education Overview of Activities to Fulfill Requirements of the School Self-Assessment Program to Determine Grades under the Anti-Bullying Bill of Rights Act. **ATTACHMENT 4**
- D. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment	<b>ATTACHMENT 5</b>
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	<b>ATTACHMENTS 6 &amp; 7</b>
P 2622	Student Assessment	<b>ATTACHMENT 8</b>
R 2622	Student Assessment	<b>ATTACHMENT 9</b>
P 5541	Anti-Hazing	<b>ATTACHMENT 10</b>
P & R 8465	Bias Crimes and Bias-Related Acts	<b>ATTACHMENTS 11 &amp; 12</b>
P 9560	Administration of School Surveys	<b>ATTACHMENT 13</b>

### FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

#### Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Koger, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated January 25, 2022 - February 14, 2022. **ATTACHMENT 14**

Fund 10	Charter School/ER FICA Share	21,984.49
Fund 11	General Expense	377,487.05
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	100,044.70
Fund 60	Cafeteria	25,179.14
Fund 95	Student Activities	71.91
	<b>Total</b>	<b>524,767.29</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for January 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of January 31, 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

## **MINUTES OF REGULAR MEETING FEBRUARY 14, 2022**

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of January 31, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**ATTACHMENT 15**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of January 2022.

**ATTACHMENT 16**

### **OLD BUSINESS: NA**

### **NEW BUSINESS:**

Mr. Bartron informed the Board that three letters of interest were received for the Board of Education Vacant Seat:

- A. Patti Carnes
- B. Nanci Davis
- C. Stephanie Perna

### **Discussion:**

Mrs. Clohessey thanked all the interested candidates and stated that all were qualified for the position; however, Mrs. Perna was the next write in candidate from the November 2021 election.

Mr. Bartron said it is great to see interest in the Board Vacant Seat and is hoping this continues moving forward.

Mrs. Clohessey nominated Mrs. Perna based on the official election results.

### **ELECTION OF BOARD MEMBER VACANCY:**

The Board President opened the floor for nominations for the Board Member Vacancy.

Mrs. Clohessey nominated Stephanie Perna.

The Board President closed the floor for nominations for the Board Member Vacancy.

Mrs. Perna was elected to the Board of Education by unanimous roll call vote.

Mrs. Clohessey and Mr. Bartron congratulated Mrs. Perna.

## **MINUTES OF REGULAR MEETING FEBRUARY 14, 2022**

### **OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

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*Concetto Formica, parent, addressed the Board regarding the mask mandate.*

*Mr. Giacchi responded to his concerns.*

*Mr. Bartron also responded that no board action is required.*

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

### **EXECUTIVE SESSION: NA**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Barbara A. Decker  
Business Administrator/  
Board Secretary